No teacher in the Highland School System will be allowed, during the regular school term, to solicit, sell, or collect monies for any personal gain, when such has to do with the business of the school.

School district employees are sometimes offered gifts as an incentive to purchase certain brands of supplies, etc. It is the policy of the District that such gifts are not to be accepted. If incentive gifts, prizes, etc. are received, they are to be donated to the student body for raffle or auction prizes.

It is also the policy of the district that supplies, etc. are not to be taken home for personal use. This includes excess food from the kitchen. District equipment (ladders, scaffolds, etc.) may be borrowed with approval of the Superintendent/

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<u>LEGAL</u> <u>REFERENCE:</u> Board Action

ADOPTED: 9/19/77

AMENDED: 2/12/90