Communications of an official character sent from the school to the parents or guardian must be referred to and approved by the Principal before they are sent home. Communications and notices of a personal nature should be sent to parents or guardians in sealed envelope. Where possible a personal interview is to be preferred to written communication.

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<u>LEGAL</u> <u>REFERENCE:</u> Board Action

ADOPTED: 9/19/77 Reviewed: 1/10/00 AMENDED: 7/26/90

SECTION 300: STAFF PERSONNEL