

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
August 13, 2012

The Board of Trustees of Joint School District #305 met in regular session in the IEN room of the school at 7:02p.m. Present were Trustees Johnston, Stigum, Patterson, and Widmier. Trustee Pentzer was absent until later in the meeting. Also attending were Clerk Weeks, Principal Gehring and Superintendent Orr. Chairman Johnston presided at the meeting. The audience included Merrie Rampy, Carolyn Thomason, and Loren Orr.

Two changes were proposed to the agenda.

- 6I. ISBA Proposal to Change District Meeting from October to December
- 6J. Drug Policy

Trustee Widmier moved and Trustee Patterson seconded to accept the changes to the agenda. The items came up after the agenda was posted. A vote was taken and the motion passed.

Trustee Widmier moved and Trustee Patterson seconded that the consent agenda be approved as amended. This included certain current bills of this school district, be paid as presented: checks - #28074-28112 totaling \$27,931.73 and checks #28121-28126 totaling \$9,779.42. A vote was taken and the motion passed.

Trustee Pentzer arrived to take his seat on the board at 7:07p.m.

Chairman Johnston and Superintendent Orr said the ISBA Summer Leadership Institute was worthwhile. They reviewed some of what they learned. They encouraged participation in the board training program. Superintendent Orr will work on finding a time to have a training that works for the board.

Clerk Weeks discussed the status of receiving the quotes to carpet the second grade room, the band room and to install vinyl tile in the cafeteria and the kitchen. Trustee Patterson moved and Trustee Widmier seconded to accept the quote from Floor Coverings International for the carpeting and to pay the bills for each room when the jobs are finished to the satisfaction of Administration. A vote was taken and the motion passed. Further discussion was held about being able to proceed with the cafeteria and kitchen floor as well. Trustee Patterson moved and Trustee Widmier seconded to accept the quote from Floor Coverings International to install vinyl tile in the cafeteria and kitchen and to pay the bill for the vinyl tile project when the job is finished to the satisfaction of Administration. A vote was taken and the motion passed.

The Second Reading of the following policies was held.

- Policy 446 – Concussion Guidelines
- Policy 446F1 – Acknowledgement of Receipt of Concussion Guidelines
- Policy 446F2 – Authorization to Return to Play or Participate
- Policy 300.43 – Evaluation of Certificated Personnel

Trustee Widmier moved and Trustee Patterson seconded to approve the policies as presented. A vote was taken and the motion passed.

Trustee Stigum moved and Trustee Widmier seconded to approve the hire of Richard Zehr as Baseball Coach for Spring 2013. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Widmier seconded to approve the hire of Danette Horrocks as Head Volleyball Coach and Shandrie Stigum as Assistant Volleyball Coach for Fall 2012. A vote was taken and the motion passed.

A proposal had been received to retrofit the lights in the gym. The existing lights were replaced as part of an energy efficient upgrade around 10 years ago. There is another program that runs through the end of the year to assist with further upgrades. The lights in the proposal use one-half of the energy of the existing lights and appear brighter and start up more quickly. The consensus of the board was to get another quote and explore the amount of time the lights are used during the year.

Superintendent Orr reviewed the District Goals for the next year and the planned implementation of the Common Core Standards.

Superintendent Orr discussed the upcoming changes in Teacher and Principal evaluations for the coming year. Trustee Widmier moved and Trustee Pentzer seconded to approve the evaluation documents as presented. A vote was taken and the motion passed.

Superintendent Orr discussed the upcoming changes in the Superintendent evaluation for the coming year. The matter will be on the agenda for the September meeting. No action taken.

Athletic Director Loren Orr reviewed the thought process and effort to produce a Coaches Handbook for the District. The board members wanted more time to review it before any action was taken. Trustee Patterson moved and Trustee Stigum seconded to table the item until the September meeting. A vote was taken and the motion passed.

Trustee Patterson moved and Trustee Pentzer seconded to approve the Elementary and High School Handbooks as presented. A vote was taken and the motion passed.

A discussion was held on when to have the District 2 ISBA meeting. It was thought that resolutions could be reviewed by e-mail before the convention in November. Chairman Johnston asked Superintendent Orr to convey the board's consensus to John Mentor, ISBA District 2 Chairman.

A discussion was held about the District's drug testing policy. A policy is in place if an employee is suspected of being under the influence at work. The policy will be distributed to all employees and a signed acknowledgement of receipt will be collected from all employees. Further research will be done by Clerk Weeks regarding the costs of random testing of employees and report to the board at the September meeting.

The administrative reports were reviewed and lightly discussed.

Trustee Stigum moved and Trustee Widmier seconded to enter into executive session as provided under Idaho Code Section 67-2345(b). A roll call vote was taken with all five board members present voting aye. The general tenor of the executive session was discussion of personnel issues.

Trustee Stigum moved that the board leave executive session and reconvene in regular session. Trustee Patterson seconded the motion which was passed.

Trustee Stigum moved and Trustee Widmier seconded to adjourn. A vote was taken and the motion passed.

Chairman Johnston declared the meeting adjourned at 9:35 p.m.



Clerk



Board Chairman