

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
December 11, 2017

The Board of Trustees of Joint School District #305 met in regular session in the library of the school at 7:04 p.m. Present were Trustees Haight, Widmier, and Pentzer. Trustee Knowlton was absent until later in the meeting. Also attending was Clerk Weeks, Superintendent Baumberger, and Principal Hatfield. The audience included Debi Schoonover, Andrea McMillion, Chad Crow, Don Johnston, Nathan Stigum, Jennifer Crow, Andrew Beck, Amanda Beck, Josette Nebeker, and Steve Wherry. Vice Chair Haight presided at the meeting.

Trustee Widmier moved that the consent agenda be approved. Trustee Pentzer seconded the motion. The consent agenda included certain current bills of this school district to be paid as presented: checks #31368, 31689, 31691 – 31736 totaling \$58,420.47. A vote was taken and the motion passed.

A short discussion was held about the Superintendent Evaluation Document. More time was needed for review by board members. Trustee Pentzer moved to put this item on the January agenda. Trustee Widmier seconded the motion which was passed.

Trustee Striebeck tendered his resignation on November 29, 2017 effective immediately. Trustee Pentzer moved to declare a trustee vacancy in Zone 1 and to advertise for a replacement. Trustee Widmier seconded the motion. A vote was taken and the motion passed.

Trustee Pentzer brought concerns about community service allowable for senior projects. There was a discussion about protocol for service and state and local requirements. The consensus was to have it as a future agenda item, maybe February. No action taken.

The First Reading of the following policy was held.

Policy 111 – Code of Ethics.

The model for the Code of Ethics is provided by the Idaho School Boards Association. It has not previously been in policy. Trustee Widmier moved and Trustee Knowlton seconded to dispense with a second reading and approve the policy as presented. A vote was taken and the motion passed. Board members then signed the Code of Ethics.

Clerk Weeks discussed the current financial status of the District. Things are holding steady this year, with no big surprises yet and that our fund balance is on track to be nearly the same as last year. A discussion was held that the levy did not need to be raised but that it was not prudent to reduce it at this time. Trustee Pentzer moved to have a Supplemental Levy Election on March 13, 2018 and leave the amount the same at \$499,000 for one year. Trustee Widmier seconded the motion. A vote was taken and the motion passed.

Job Descriptions for Lead Cook and Cook were presented to the board. Some discussion was held about certification requirements. It was felt more research was needed and to bring the topic back at a future meeting. No action taken.

Principal Hatfield talked about enrollment at the school, with 95 in K-6, and 82 in 7-12 for a total of 177. Work has been done on camera positioning to find optimal locations.

Trustee Pentzer moved and Trustee Widmier seconded to enter Executive Session under Idaho Code 74-206(1) (a) & (b) for personnel issues. A roll call vote was taken with all four board members present voting aye at 7:54pm. The general tenor was discussion of two personnel items. Trustee Knowlton moved and Trustee Widmier seconded to leave executive session. A vote was taken and the motion passed at 8:17pm.

The following personnel items were presented to the board.

- A. Corrective Action Plan for Employee A
- B. Declare Vacancy – Volleyball Coach, High School and Junior High
- C. New Hire – Baseball Coach – Brandon Randall

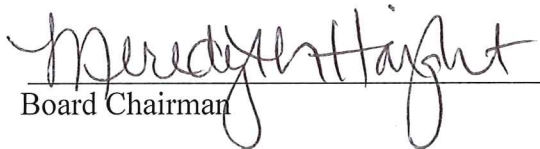
Trustee Widmier moved and Trustee Knowlton seconded to approve the above referenced personnel items. A vote was taken and the motion passed.

Trustee Pentzer moved and Trustee Widmier seconded to enter Executive Session under Idaho Code 74-206(1) (b) for a personnel issue. A roll call vote was taken with all four board members present voting aye at 8:18pm. The general tenor was discussion of a personnel issue. Trustee Pentzer moved and Trustee Haight seconded to leave executive session. A vote was taken and the motion passed at 9:08pm.

With no further business to come before the board, Vice Chair Haight declared the meeting adjourned at 9:09pm.



Clerk



Board Chairman