

HIGHLAND JOINT SCHOOL DISTRICT #305
School Board Minutes
Regular Meeting
October 13, 2025

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 5:30pm. Present were Trustees Smith, Mendenhall, Arnzen, and Stone. Trustee Knowlton was absent. Trustee Smith presided over the meeting. Also attending was Superintendent Kellogg and Clerk Weeks. Keith Parks and David Brinkman were in the audience.

There was no Public Comment.

Trustee Arnzen moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented. The Personnel Report included the following.

Certified – New Hire – Freshman Class Advisor – Tyler Gillie
Classified – New Hire – Food Service – Kaila Roeller

A vote was taken and the motion passed.

Clerk Weeks talked about the costs of Driver's Education for the last several years. There is now an option, if a district doesn't offer a Driver's Education program, students can take the class from IDLA and drive with the parents. The consensus was to have this as an agenda item in November.

Keith Parks of Harlow's School Bus Service was on hand to talk about the bus routes. He will bring maps next month. No action taken.

The Continuous Improvement Plan was presented to the board. Some discussion was had. Trustee Arnzen moved and Trustee Mendenhall seconded to approve the Continuous Improvement Plan as presented. A vote was taken and the motion passed 3-1 with Trustee Stone voting nay.

The Second Reading of Policy 2320 – Health, Sex Education, and Human Sexuality was held. Trustee Arnzen moved and Trustee Stone seconded to approve the policy. Motion passed.

The Idaho School Boards Association resolutions were discussed. More review and discussion will be held next month.

Principal Finnell's report was presented to the board with some discussion.

Superintendent Kellogg touched lightly on her report. The Senior to Senior program that was highlighted in public comment last month has found some interest with students. Activities are proceeding ahead with the program.

David Brinkman of the Idaho Association of School Administrators (IASA) was on hand to do Part 2 of Board Training.

Trustee Arnzen moved and Trustee Mendenhall seconded to enter into Executive Session under Idaho Code 74-206(1)(b) to consider the evaluation of a district employee. A roll call vote was held with all four members voting aye at 6:56pm. The tenor of the executive session was evaluation of a district employee.

Trustee Mendenhall moved and Trustee Arnzen seconded to leave executive session. A vote was taken and the motion passed at 7:55pm.

Trustee Mendenhall moved and Trustee Arnzen seconded to approve the 2024-2025 Superintendent Evaluation. A vote was taken and the motion passed.

Trustee Smith declared the meeting adjourned at 7:58pm.

Board Chair

Clerk

Date